

Steve Atkinson MA(Oxon) MBA FIoD FRSA
Chief Executive

Date: 15 September 2015



Hinckley & Bosworth
Borough Council

A Borough to be proud of

To: **Members of the Executive**

Mr MA Hall (Chairman)
Mr K Morrell (Vice-Chairman)
Mr CW Boothby
Mr C Ladkin

Mr M Nickerson
Mr RB Roberts
Mrs MJ Surtees
Ms AV Wright

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **EXECUTIVE** in the De Montfort Suite - Hub on **WEDNESDAY, 23 SEPTEMBER 2015 at 6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Officer

EXECUTIVE - 23 SEPTEMBER 2015

A G E N D A

1. APOLOGIES

2. MINUTES (Pages 1 - 2)

To confirm the minutes of the meeting held on 12 August 2015.

3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

4. DECLARATIONS OF INTEREST

To receive verbally from Members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. QUESTIONS

To hear any questions in accordance with Council Procedure Rule 10.

6. ISSUES ARISING FROM OVERVIEW & SCRUTINY (Pages 3 - 4)

The Finance, Audit & Performance Committee at its meeting on 7 September 2015 made a recommendation to the Executive in relation to the ISA260. An extract from the minutes of that meeting is attached.

7. CORPORATE SERVICE STANDARDS AND ENFORCEMENT POLICY (Pages 5 - 32)

Report of the Deputy Chief Executive (Community Direction).

8. REGULATION OF INVESTIGATORY POWERS ACT POLICY (Pages 33 - 56)

Report of the Deputy Chief Executive (Corporate Direction).

9. ELECTION SERVICES SUPPLEMENTARY BUDGET REQUEST (Pages 57 - 60)

Report of the Deputy Chief Executive (Corporate Direction).

10. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

